

Director of Training

25 November 1953

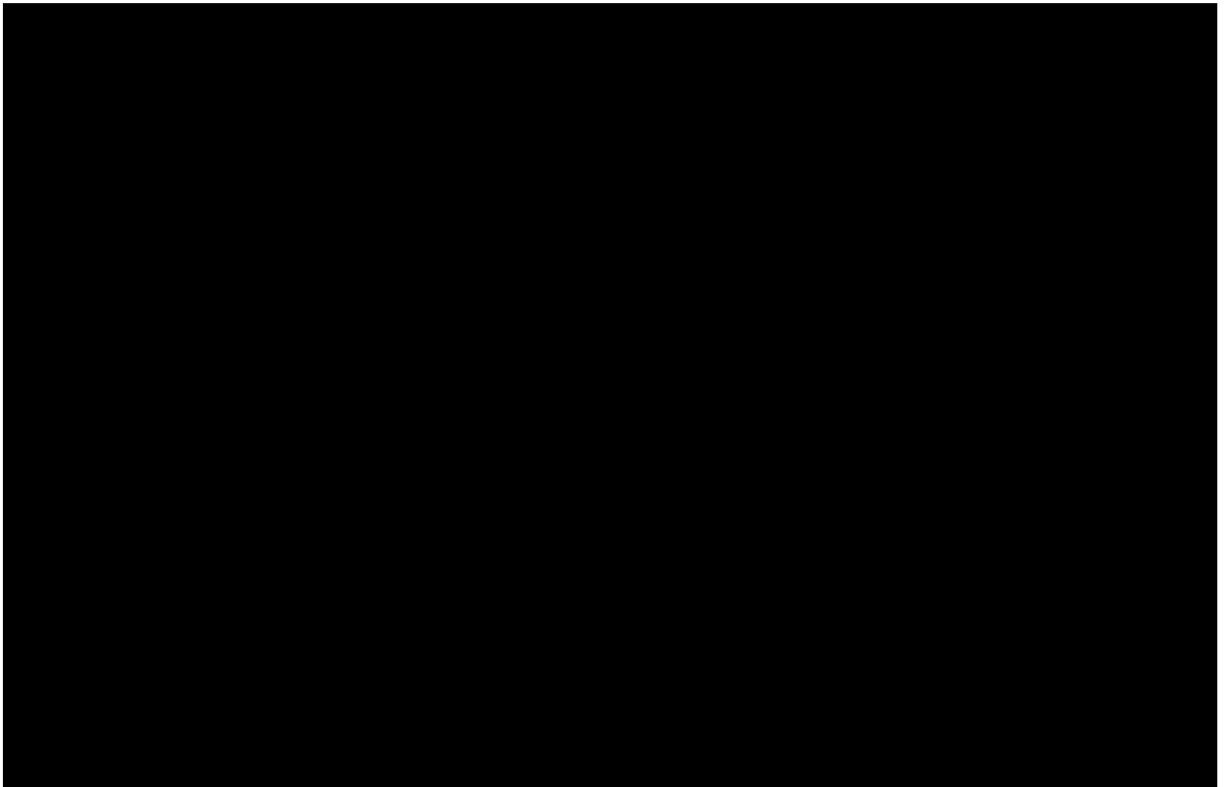
Chief, Intelligence Training Division

Weekly Report

Submitted herewith is the report for the week ending November 27.

1. On November 24th I attended the meeting of Training Liaison officers from the DD/A Offices and discussed the proposed course for employees of those offices. The course as outlined seemed satisfactory. We are planning to offer this course the second week in January and to repeat it at approximately bi-monthly intervals as long as the DD/A Offices consider that there is a need for it. The TLO's present at the meeting believed that they would have 40 to 50 employees to enroll for the first course.

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5. The Reading Improvement Branch currently has 104 employees enrolled in training courses and two retention programs.

6. Mr. Charles Goodman, Executive Staff, State Department, has inquired about the possibility of four persons enrolling in a Reading Improvement Class beginning January 11th. We plan to accept these people if the Security Officer approves.

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